

MEETING	AUDIT AND GOVERNANCE COMMITTEE
DATE	28 NOVEMBER 2019
TITLE	A REVIEW OF SCRUTINY ARRANGEMENTS
AUTHOR(S)	Geraint Owen (Head of Democratic Services) Vera Jones (Democracy and Language Manager)
PURPOSE	To formulate a recommendation to the full Council, at its next meeting, on a new scrutiny model for May, 2020

BACKGROUND

1. At its meeting on 2 March 2017, the Full Council adopted the current scrutiny arrangements. Under the current arrangements, there are three Scrutiny Committees as well as a role to scrutinise corporate matters by the Audit and Governance Committee. Scrutiny investigations are held, where approximately five members of a Scrutiny Committee investigate a specific matter in a series of informal meetings, before submitting a report to the Scrutiny Committee with recommendations for the attention of Cabinet Members.
2. A review of the current scrutiny arrangements was carried out because:
 - We received observations that scrutiny did not add value, that our current arrangements are developing slowly, and a feeling that things could be done better
 - up to 50% of scrutiny committee items are items for information to Members of the specific scrutiny committee
 - there are vacant seats on many of our scrutiny committees (over the past months) as Members were not eager to sit on scrutiny committees
 - seeking continuous improvement by reviewing and challenging our arrangements is a good thing, we have pledged to do this as the new arrangements were adopted in March 2017 and that Wales Audit Office supports this.
3. A working group of members and officers was set up to review the arrangements. The working group's membership consisted of Councillors Simon Glyn, Nia Jeffreys, Beth Lawton, Dyfrig Siencyn along with Aled Davies (Head of Adults, Health and Well-being Department), Geraint Owen (Head of Democratic Services), Sioned Williams (Head of Economy and Community Department) and Dilwyn Williams (Chief Executive).
4. The working group concluded that the purpose of scrutiny should be defined in order to ensure a joint understanding of the purpose of scrutiny in Gwynedd. The definition is noted below:

TO FACILITATE DRIVING IMPROVEMENT IN SERVICES FOR THE PEOPLE OF GWYNEDD

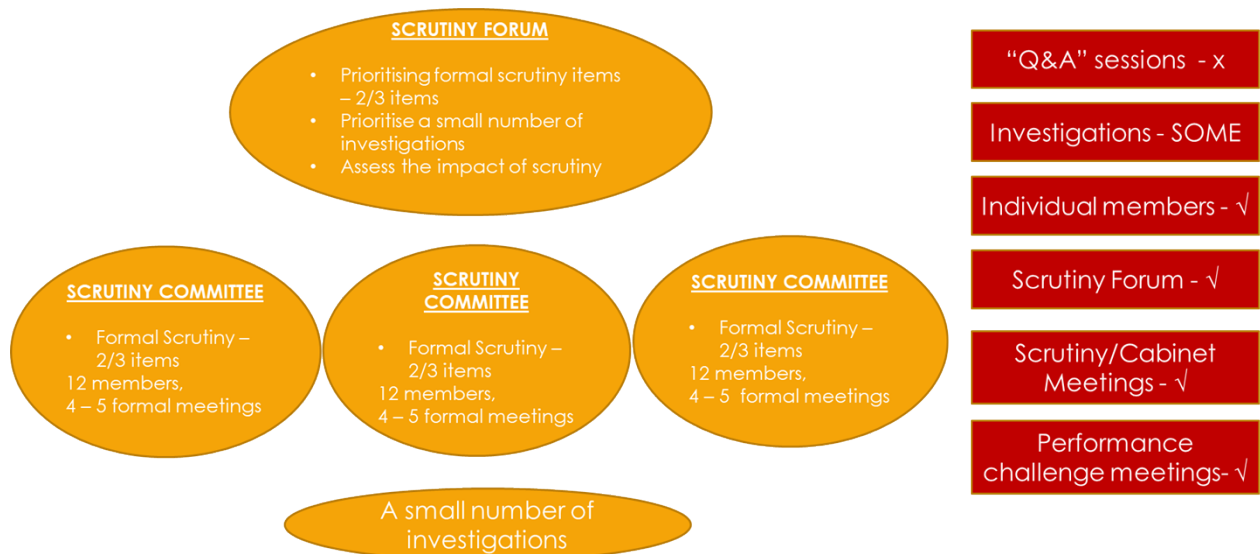
This will be done constructively by:

- Investigating concerns regarding the quality of our services
- Acting as a Critical Friend, and ensuring that appropriate attention is given to the citizen's voice
- Identifying good practice and weaknesses
- Holding the Cabinet and its members to account
- Review or scrutinise, decisions or actions, that are not the responsibility of the Cabinet

The definition is based on the Centre for Public Scrutiny's best practice. It does not redefine the statutory requirement in the Local Government Act 2000, but rather confirms the ethos of Scrutiny in Gwynedd.

DRAWING UP OPTIONS

5. The working group was of the opinion, given the matters noted in 2 above, that there is room to improve our current arrangements, with the hope that it would lead to better services for the people of Gwynedd.
6. In attempting to draw up options to improve our scrutiny arrangements and ensure that scrutiny fulfils the purpose, attention was given to the following principal considerations:
 - Information sharing arrangements with all members
 - The advantages and disadvantages of formal scrutiny arrangements in a committee
 - The advantages and disadvantages of investigations
 - Resources and time
7. Three options were drafted for consideration:
 - Option 1 - Three Scrutiny Committees (Adapt the current arrangements)



This option would adapt the current arrangements with three Scrutiny Committees of 12 members compared to the 18 members at present. The Audit and Governance Committee would continue to have the role of scrutinising corporate matters. A small number of investigations would be undertaken due to the resources required to support the work of the Committees.

The Scrutiny Forum (meeting of Scrutiny Chairs and Vice Chairs), liaison meetings between Cabinet members and Scrutiny Forum members would continue, and the arrangement of 2 members of a Scrutiny Committee attending Cabinet Members' performance challenge meetings would also continue.

- Option 2 - One Principal Scrutiny Committee

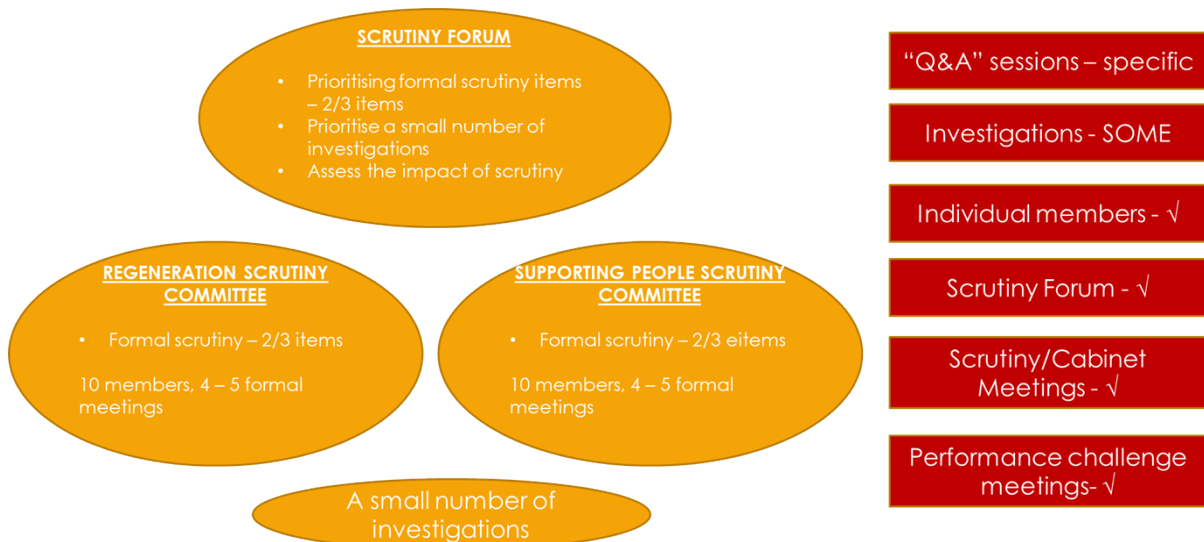


This option would establish a single Principal Scrutiny Committee of 12 members who would scrutinise the most important elements of the Executive's work (Cabinet and officers) across all Council services. As well as managing all of the Council's scrutiny work and commission and coordinating a series of Scrutiny Investigations and Scrutiny Working Groups, that will consider subjects in detail and draw-up recommendations for improvement, and propose them to the relevant Cabinet Members. The majority of the scrutiny work will take place through investigations or task and finish groups.

Informal "question and answer" sessions would be held to share information with all members outside scrutiny arrangements. Up to 20 sessions a year with 2 sessions per year per Cabinet Member and Head of Department.

Liaison meetings would be held between Cabinet Members and members of the Principal Scrutiny Committee and a member of the Principal Scrutiny Committee would attend Cabinet Members performance challenge meetings.

- Option 3 - Two Scrutiny Committees



This option would establish two Scrutiny Committees with 10 members on each Committee. As with Option 1, the Audit and Governance Committee would continue to have the role of scrutinising corporate matters and a small number of investigations would be undertaken due to the resources required to support the work of the Committees.

Arrangements to ensure the sharing of information with all Members would also be a core part of the arrangements to support this option, but only for specific subjects.

The Scrutiny Forum (meeting of Scrutiny Chairs and Vice Chairs), liaison meetings between Cabinet Members and Scrutiny Forum members would continue, and the arrangement of 2 members of a Scrutiny Committee attending Cabinet Members' performance challenge meetings would also continue.

CONSULTATION

8. Two sessions were arranged to seek the views of all Members on the options that had been developed. The Members who attended the workshops (26 in total) were asked about the advantages and disadvantages per option. A summary of the responses have been included per option in Appendix 1 of this report.
9. Every member who was present was asked which option they preferred, and why. In the first workshop, most members preferred Option 2 (One Principal Scrutiny Committee) with most members in the second workshop preferring Option 1 (Three Scrutiny Committees). Some members preferred Option 3.
10. Here is a summary of the members' reasons for preferring a specific option:

Option 1

- This is the best way to achieve the best for the people of Gwynedd, but I am still concerned about the number of vacant seats.
- The members have a right to ask officers already, therefore there is no benefit in changing the scrutiny arrangements.
- The current arrangements do work, improve somewhat on what we have, and abolishing the Scrutiny Forum should be considered.
- It gives the power to the scrutiny committees, and the Cabinet Members must take notice. Concerned about capacity to hold investigations with only 12 members, keep to 18.
- This option provides room for more Members on a Committee.
- Option 2 is too similar to a shadow cabinet, but with room to change the current membership to 15 members rather than 18, and have Education and Social Services together.
- Option 2 places too much of a burden on members of the Principal Scrutiny Committee, and not enough of an opportunity for all Members.

Option 2

- We need to change the way we scrutinise. Investigations are beneficial as everyone gets an opportunity to ask informally and get to the root of things to get a better understanding. Also, it is a better way of prioritising the right matters to be scrutinised. However, commitment is required by all Members.
- The "Question and Answer" sessions are available to all members and it is an opportunity to learn more about a wide range of various fields, rather than the field of one scrutiny committee alone.
- There is potential for the "Q&A" sessions to be informal scrutinising, but with the possibility of referring matters on to formal scrutiny.
- Investigations have brought more value than formal scrutiny - this is the way forward.
- It must be ensured that the workload is not too heavy for 12 members.

Option 3

- Two committees seem more sensible, but there is still room to have some information through the specific sessions. We are unable to maintain the current arrangements as Members are unwilling to participate fully.
 - This is what currently attracts me
11. Observations were received from some members in the workshops in relation to their wish to return to previous governance arrangements. It must be borne in mind that Gwynedd Council has been implementing Cabinet and Scrutiny arrangements since 2012 in accordance with the requirements of the Local Government (Wales) Measure 2011. Therefore, it is not possible to return to previous governance arrangements. The scrutiny review keeps within the Measure's legal requirements.
 12. A consultation was also held with the Corporate Management Group (Heads of Department). They had no specific observations per option, but they wished to convey the following general messages:
 - That an informal dialogue between Members and Heads of Department is beneficial, and that they have seen the value of having such arrangements
 - That there is room to refine the arrangements for identifying and prioritising matters for scrutiny, and that there is room for members to be more clear on what exactly needs to be scrutinised and why
 - That they are willing to operate within any of the scrutiny system options
 13. At a meeting of the Scrutiny Forum (a meeting consisting of the Chairs and Vice-chairs of the Scrutiny Committees) on 24 October 2019, consideration was given to the observations received as part of the consultation. Members of the working group were invited to the meeting in order to discuss the observations and address specific matters, such as the responsibility fields of the Scrutiny Committees, the role of the Scrutiny Forum, the number of members on committees and the number of meetings per option.
 14. At the meeting, a discussion was held on the options. The observations varied, although they tended to favour option 1.

THE OPTIONS

15. The details of the options, along with the advantages and disadvantages per option, are included in Appendix 1 of this report. Following the observations received on the options during the consultation period, and the discussion at the Scrutiny Forum meeting, the options have been amended. One major change is that the number of committee members under each option has increased to 18.
 16. At the Scrutiny Forum meeting, it was agreed that the Communities Scrutiny Committee would scrutinise Housing and Property Department matters under Option 1. As a result of receiving comments following the meeting, a discussion was arranged between the Chair and Vice-Chair of the Care Scrutiny Committee along with the Chair and Vice-Chair of the Communities Scrutiny Committee, to discuss which committee should scrutinise Housing and Property Department matters under Option 1.
 17. Prior to the above meeting, a discussion was held at the Care Scrutiny Committee's Informal Session on 14 November 2019. At the meeting the view was noted that the Care Scrutiny Committee would be best placed to scrutinise housing and property matters for the following reasons:
 - Housing issues e.g. homelessness, children, vulnerable adults etc, are issues that affect people, and so it makes more sense to include them in the care field.
 - Members of the Care Scrutiny Committee already have expertise in the field, as this Committee has been scrutinising housing matters for many years.
 - Although property issues have historically been going to the Communities Scrutiny Committee, very little property work needs to be scrutinised anyway. There is a lot more emphasis on the housing side.
- The Head of the Housing and Property Department was present at the meeting and supported the above view with support for the position also noted by the Head of the Adults, Health and Well-being Department.
18. A discussion took place between the Chair and Vice-Chair of the Care Scrutiny Committee together with the Chair of the Communities Scrutiny Committee on 14 November. The Chair of the Communities Scrutiny Committee had no objection in principle to the Care Scrutiny Committee scrutinising housing and property matters.
 19. Members of the Communities Scrutiny Committee have not had the opportunity to discuss the matter. The next meeting of the Communities Scrutiny Committee will be held on 5 December 2019.
 20. For information, the areas of responsibility of the Communities Scrutiny Committee under Option 1 would be those of the Environment Department, Highways and Municipal Department, Gwynedd Consultancy, the Local Development Plan, Crime and Disorder and the Public Services Board.

21. The Scrutiny Committees' areas of responsibility have been divided in order to ensure that a Cabinet Member reports to one Scrutiny Committee. The Audit and Governance Committee is asked to consider which scrutiny committee should scrutinise Housing and Property Department matters.
22. The constitution will need to be amended to incorporate any changes, the way this is done depends on which option is adopted at the Full Council meeting on 19 December 2019. If the Monitoring Officer considers that they are minor changes, he will make the changes, however should significant changes be required, a further report would be submitted for approval to the Full Council meeting on 5 March 2020.

RESOURCES TO SUPPORT SCRUTINY

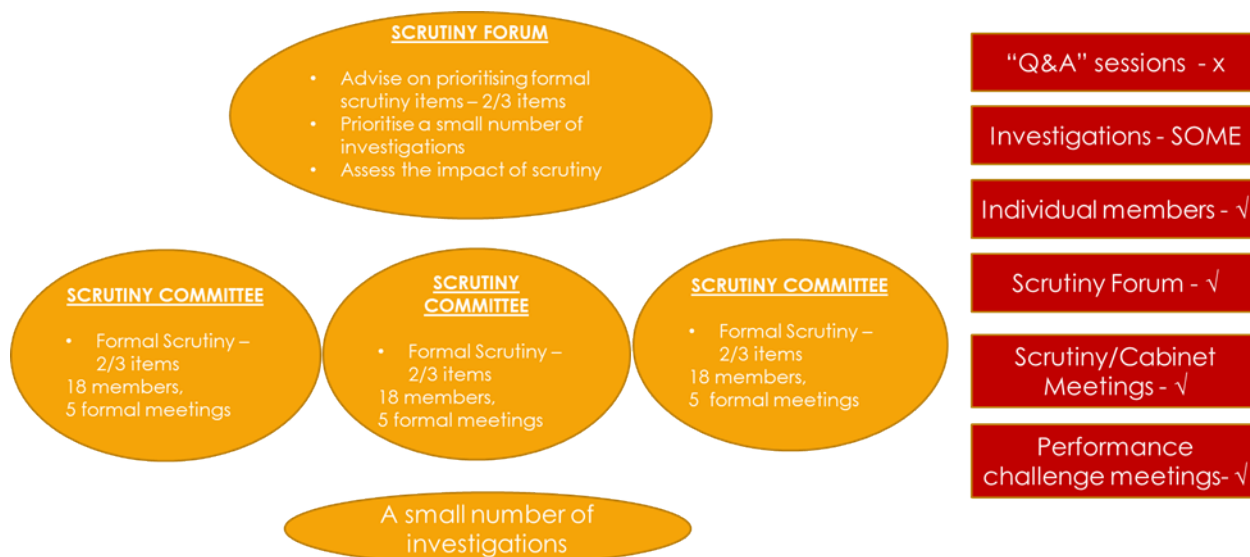
23. As the Head of Democratic Services (Head of Corporate Support Department) I have already identified the need to strengthen the support to scrutiny, and have proceeded to restructure within the Service in order to support this element.
24. Now, support is offered to the scrutiny element from the Democracy and Language Manager (a proportion of the officer's time), Senior Language and Scrutiny Advisor (half of the officer's time spent on scrutiny), and a Scrutiny Advisor (full-time). Also, there are three Business Support Officers available to lead on scrutiny investigations.

RECOMMENDATION

25. The Audit and Governance Committee is asked to:
 - consider the options,
 - consider which scrutiny committee should scrutinise the Housing and Property Department's matters under Option 1, either the Communities Scrutiny Committee or the Care Scrutiny Committee,
 - consider whether one option predominates, and make a recommendation to be submitted to the Full Council on 19 December 2019.

APPENDIX 1

OPTION 1 - THREE SCRUTINY COMMITTEES (ADAPT THE CURRENT ARRANGEMENTS)



A - INFORMATION SHARING

1. There would be no new arrangements for sharing information with this option. Individual Members would have to make their own enquiries for information.
2. Neither would there be arrangements for sessions on specific subjects.

B - ROLES

3. SCRUTINY FORUM - The role of the Scrutiny Forum is essential, with the Chairs and Vice-chairs taking an overview of all the Council's scrutiny work in their informal Forum, and challenging each other to ensure that the right matters are prioritised. The role of the Scrutiny Forum will be as follows:

- Advise to **PRIORITISE** scrutiny items (Majority being formal scrutiny with a small number of investigations) and challenge the basis of identifying matters to scrutinise.
- Identify the most effective scrutiny method within the resources available (formal scrutiny / investigation)
- The Forum will also have a role to identify matters that need specific attention through the information sharing arrangements.
- Assess the contributions of the individual committees and assess the **IMPACT** of the scrutiny work, and review our scrutiny arrangements on an ongoing basis.

4. The role of the Scrutiny Committees will be as follows:

- Scrutinise formal items at a meeting - there would be a maximum of 2-3 items per meeting.
- A small number of investigations will be held. The investigations will follow the same format as recommended for the Principal Scrutiny Committee. With an opportunity for other members to participate, unless a sufficient number of members of the relevant scrutiny committee state an interest to be part of an investigation. With an aim to ensure political representation from the various groups on every investigation.
- Pre-scrutiny - No investigation is required but independent input is required when developing. A small group of members give their independent view to the Cabinet Member on the developments as they progress, and report on the recommendations of the Task and Finish Group to the Committee.
- Every committee will review the **impact** of their scrutiny work on an ongoing basis with the Chair to report that to the Scrutiny Forum.

C - PRACTICAL ARRANGEMENTS

FIELD	ARRANGEMENTS
The responsibility fields of the Committees	Education and Economy Scrutiny Committee (Education Department, Economy and Community Department, GwE and the North Wales Economic Ambition Board)
	Communities Scrutiny Committee (Environment Department, Highways and Municipal Department, Gwynedd Consultancy, Housing and Property Department, Local Development Plan, Crime and Disorder and the Public Services Board)
	Care Scrutiny Committee (Adults, Health and Well-being Department, Children and Supporting Families Department and Health)
	Audit and Governance Committee (Corporate Support Department, Finance Department, Leadership Team, Legal Service and Corporate Plans, e.g. the Council Plan)
Membership	18 per committee Subject to the political balance*
	Co-opted members on the Education and Economy Scrutiny Committee
Chairmanship	Subject to the political balance**
Meetings	5 informal meetings per year

Identifying matters to be scrutinised	Keep a register on the scrutiny log
	Members of the Committee and individual Members able to identify matters - refer to the Chair
	Performance challenge meetings - Members of the committee attending with a responsibility for reporting back to the committee
	Informal meetings between the Chair/Vice-chair, the relevant Cabinet Member and the relevant Head of Department
	Scrutiny Forum Meeting/all Cabinet Members

*The allocation of seats and chairmanships of the Scrutiny Committees, without any change to the political balance or to the numbers of any other Committee, would be the same as the current situation.

5. Formal contact with the Cabinet - There is also room to improve our arrangements for submitting recommendations to the Cabinet Member. Every item (be it an investigation or a committee item) will have ensured clear recommendations and will note the explanation behind these recommendations.

- Those recommendations will be formally submitted to the Cabinet Member after the Committee Members approve them.
- If a matter has been scrutinised and is then submitted to Cabinet, there will be a need to refer to the Scrutinisers' recommendations formally as part of the report.
- The right to submit a formal report to the Cabinet or to a Cabinet Member could also be used, requesting a response within the timescale noted in the constitution, should the need arise.

Ch - THE OPINION OF THE MEMBERS AT THE WORKSHOPS

<u>THE ADVANTAGES OF OPTION 1</u>	<u>THE DISADVANTAGES OF OPTION 1</u>
<ul style="list-style-type: none"> • Committees have demonstrated that they can be effective as they focus on a specific subject • It is required to empower and refine the current arrangements (but without the accountability to the Scrutiny Forum) • The number of Committee meetings - more meetings happening more frequently • More members being able to participate as there are three Committees • Chair/Vice-chair able to meet with the relevant Cabinet 	<ul style="list-style-type: none"> • A 'set piece' element in Committees • Keep to the Committees - not everyone gets an opportunity to be a part of every field • Is it sustainable? Members failing to turn up. • A lot of work for scrutiny members • Members currently not feeling part of Council arrangements • Scrutiny Investigations - not as swift as they should be, not open for all Council members to be

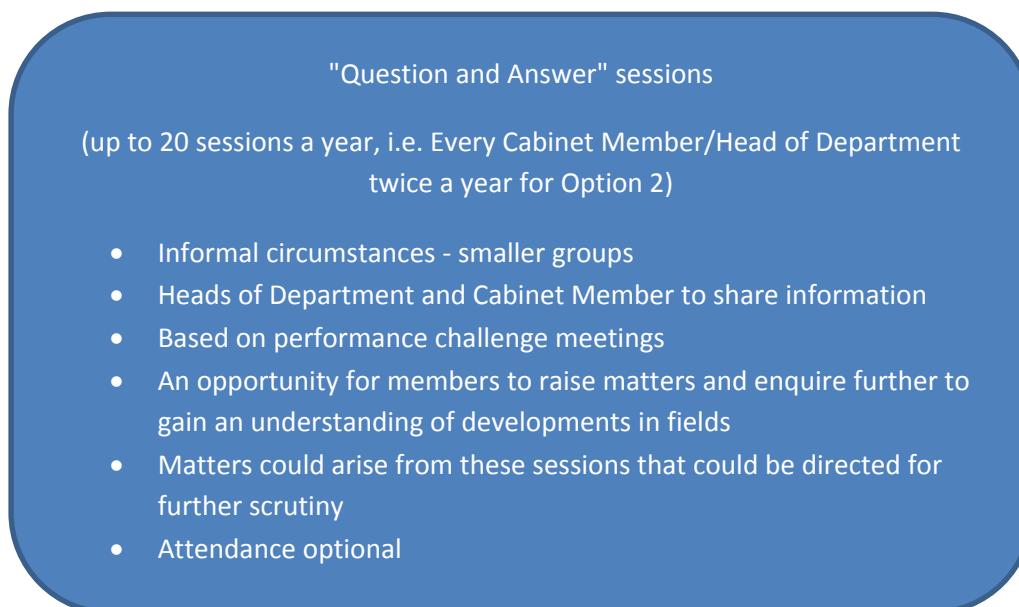
<p>Member and Head of Department</p> <ul style="list-style-type: none"> • Investigation work (despite the small numbers) bringing better outputs • Members more likely to be part of investigations as they "belong" to the Committee • Room to invite members who are not on the relevant scrutiny Committee into any investigation • The role of the Scrutiny Forum has been good • Expertise per field to members of the specific Committee • Scrutiny Forum - an overview of matters across all scrutiny matters and challenge each other 	<p>part of them, fewer investigations being held</p> <ul style="list-style-type: none"> • A small number of investigations • The Role of the Scrutiny Forum - dislike the prioritisation role by the Scrutiny Forum • No "Question and Answer" opportunity
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OPTION 2 - ONE PRINCIPAL SCRUTINY COMMITTEE



A - INFORMATION SHARING

1. This option would be based on establishing information sharing arrangements for all members outside scrutiny arrangements, informal "Question and Answer" sessions.
2. HOW?



B - ROLES

3. It is recommended that the role of the Principal Scrutiny Committee will be as follows:

- to take an overview of the scrutiny work across the Council and PRIORITISE items to scrutinise and identify the most effective way of scrutinising.
- The **majority** of the scrutiny work will take place through **investigations/task and finish groups**, but with some formal scrutiny as well.
- Formal scrutiny - There will be some formal scrutiny, e.g. items to report formally to the committee where there is no need for an investigation; however, there remains a need to hold the Cabinet Member to account for a lack of progress. The Committee would also need to scrutinise specific matters such as Crime and Disorder, the Local Development Plan, the North Wales Economic Ambition Board, GwE and the Public Services Board.
- Pre-scrutiny - No investigation is required but independent input is required when developing. A small group of members give their independent view on the developments as they progress, and report on the recommendations of the Task and Finish Group to the Committee.
- The Principal Scrutiny Committee would have a role to review the **impact** of scrutiny on an ongoing basis and to review the arrangements to the future.

4. As the investigations are integral to this option, the following arrangements are highlighted:

Scrutiny Investigations

- A small group of members (a maximum of five - with an aim to ensure political representation from the various groups on every investigation.)
- One member of the Principal Committee to serve on every investigation - in line with their field of responsibility
- EVERY member could be part of investigations (the Principal Scrutiny Committee would need to appoint which members are a part of the investigations, along with a brief and clear timetable.)
- It MUST be ensured that every investigation or formal scrutiny item comes to a conclusion with
 - Clear recommendations that are evidence-based, and
 - A clear reason behind every recommendation (i.e., the "why" we need to recommend this)
- All investigations to formally report back to the Committee

- Investigations will be prioritised in accordance with the needs, not according to numbers.

Task and Finish Groups

- There will be some matters that could be dealt with through the medium of one or two meetings alone. These are called Task and Finish groups.

C - PRACTICAL ARRANGEMENTS

FIELD	ARRANGEMENTS
The responsibility fields of the Principal Committee	Scrutinise the most important elements of the Executive's work (Cabinet and officers) across all Council services, manage all of the Council's scrutiny work and commission and coordinating a series of Scrutiny Investigations and Scrutiny Working Groups that will consider subjects in detail and draw-up recommendations for improvement and propose them to the relevant Cabinet Members.
Membership	18 per committee Subject to the political balance* Education co-opted Members
	a) Every Member of the Principal Scrutiny Committee would be responsible for a specific field. b) The members would attend the performance challenge meeting relevant to their field of responsibility. c) The Member(s) would lead the investigation in the field (where possible or acting as a contact person). ch) Every Member (be a member of the Principal Scrutiny Committee or not) would be required to be a part of an investigation or a Task and Finish Group.
Chairmanship	Subject to the political balance**
Meetings	6 - 8 informal meetings per year
Identifying matters to be scrutinised	Keep a register on the scrutiny log Members of the Committee and individual Members able to identify matters - refer to the Chair Performance challenge meetings - Members of the committee attending with a responsibility for reporting back to the committee "Question and Answer" sessions Scrutiny Forum Meeting/all Cabinet Members

*Should the Principal Committee be established today, without any change to the political balance or to the numbers of any other committee, then the membership of the Principal Scrutiny Committee would likely be as follows - Plaid Cymru Group (10), Independent Group (5), Llais Gwynedd Group (2), Gwynedd United Independents (1) and Individual Members (0).

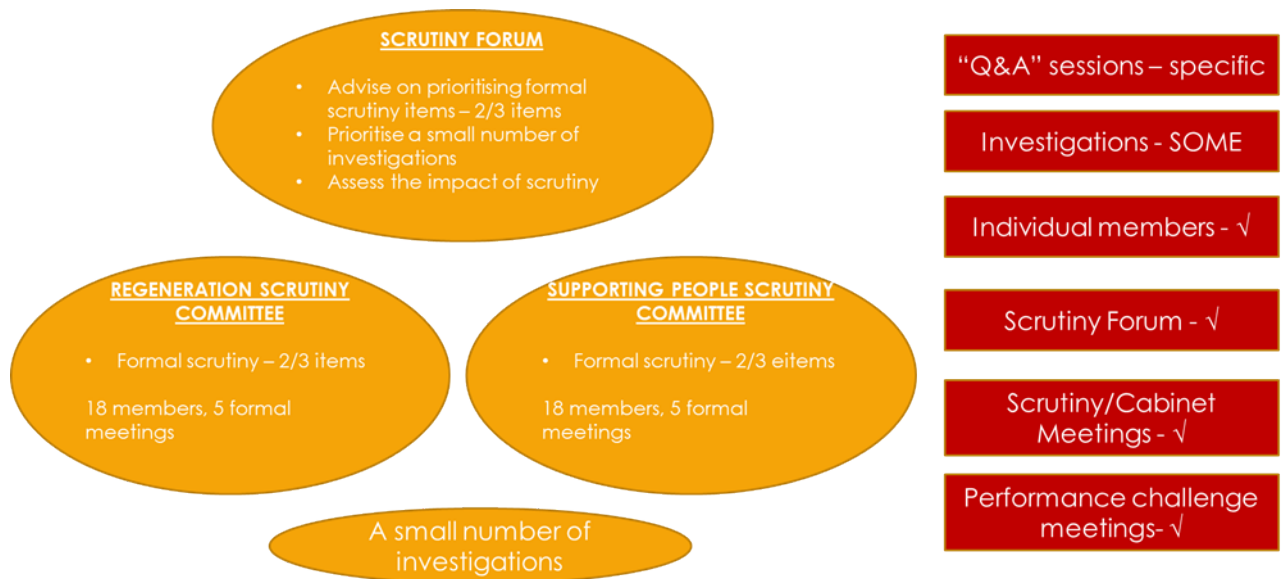
** Likewise, the Chairmanship of the Committee is designated to the Independent Group. If the political balance would continue to be the same after two years, the Chairmanship would remain with the Independent Group.

5. Formal contact with the Cabinet - In the same way as what was noted in option 1, there is room to tighten the formal contact with the Cabinet.

Ch - THE OPINION OF THE MEMBERS AT THE WORKSHOPS

<u>THE ADVANTAGES OF OPTION 2</u>	<u>THE DISADVANTAGES OF OPTION 2</u>
<ul style="list-style-type: none"> • "Question and Answer" sessions are available to all • The Cabinet Member submitting information to the Council has been good - similar to the "Question and Answer" Session • "Question and Answer" - divide into small groups so that members can have their say • Prioritising the most important issues • Enthusiastic members • An opportunity for members to commit to a specific field • Better scrutiny in small groups • Investigations - go into more detail and get a better impact and recommendations (impact seen) • Tying with performance challenge would be beneficial • More investigations 	<ul style="list-style-type: none"> • Considerable work and time pressure on members of the Principal Scrutiny Committee - doing the work of the Scrutiny Forum, members leading on the investigations and work on specific fields • The burden on the Committee Chair • The work of three Scrutiny Committees into one Scrutiny Committee • Workload - need expertise in work fields • Fewer Members participating in the scrutiny procedure • Other Members taking a step back • Difficult to get other members to be part of scrutiny investigations

OPTION 3 - TWO SCRUTINY COMMITTEES



A - INFORMATION SHARING

1. Arrangements to ensure that information is shared with **all Members** would be an integral part of the arrangements to support this option as well, but for specific SUBJECTS only.
2. HOW?

The information sharing sessions would take place for specific subjects only in this option, e.g. Growth Deal sessions, awareness of developments in the Education field, planning sessions, etc. that have been held this year.

B - ROLES

3. **SCRUTINY FORUM** - The role of the Scrutiny Forum is essential, with the Chairs and Vice-chairs taking an overview of all the Council's scrutiny work in their informal Forum, and challenging each other to ensure that the right matters are prioritised. The role of the Scrutiny Forum will be as follows:

- Advise to **PRIORITISE** scrutiny items (Majority being formal scrutiny with a small number of investigations) and challenge the basis of identifying matter to scrutinise.
- Identify the most effective scrutiny method within the resources available (formal scrutiny / investigation)
- There will also be a role for the Forum to consider and prioritise matters requiring specific attention as a result of the information sharing arrangements, by prioritising which specific subjects would receive attention.

- Assess the contributions of the individual committees and assess the **IMPACT** of the scrutiny work, and review our scrutiny arrangements on an ongoing basis.

4. The role of the Scrutiny Committees will be as follows:

- Scrutinise formal items at a meeting - there would be a maximum of 2-3 items per meeting.
- A small number of investigations will be held. The investigations will follow the same format as recommended for the Principal Scrutiny Committee, with an opportunity for all Members to participate. With an aim to ensure political representation from the various groups on every investigation
- Pre-scrutiny - No investigation is required but independent input is required when developing. A small group of members give their independent view to the Cabinet Member on the developments as they progress, and report on the recommendations of the Task and Finish Group to the Committee.
- Every committee will review the **impact** of their scrutiny work on an ongoing basis with the Chair to report that to the Scrutiny Forum.

C - PRACTICAL ARRANGEMENTS

FIELD	ARRANGEMENTS
The responsibility fields of the Committees	Regeneration Scrutiny Committee (Economy and Community Department, Environment Department, Highways and Municipal Department, Gwynedd Consultancy, Housing and Property Department, Local Development Plan, the North Wales Economic Ambition Board and Crime and Disorder).
	Supporting People Scrutiny Committee (Education Department, Adults, Health and Well-being Department, Children and Supporting Families Department, Health, GwE and the Public Services Board)
	Audit and Governance Committee (Corporate Support Department, Finance Department, Leadership Team, Legal Service and Corporate Plans, e.g. the Council Plan)
Membership	18 per committee Subject to the political balance*
	The Supporting People Scrutiny Committee would be responsible for looking at the education field specifically and so the co-opted education members would serve on this committee.

Chairmanship	Subject to the political balance**
Meetings	5 formal meetings per year
Identifying matters to be scrutinised	Keep a register on the scrutiny log
	Members of the Committee and individual Members able to identify matters - refer to the Chair
	Performance challenge meetings - Members of the committee attending with a responsibility for reporting back to the committee
	Informal meetings between the Chair/Vice-chair, the relevant Cabinet Member and the relevant Head of Department
	Scrutiny Forum Meeting/all Cabinet Members

* If the committees would be established today, without any change to the political balance or to the numbers of any other committee, then the membership of the Principal Scrutiny Committee would likely be as follows -

18 members	Plaid Cymru	Independent	Llais Gwynedd	Gwynedd United Independents	Individual Members	TOTAL
Regeneration Scrutiny Committee	10	5	2	1	0	18
Supporting People Scrutiny Committee	10	6	1	0	1	18

Similarly, the Chairmanship of the Committees would be allocated as follows - Independent Group - 1, Plaid Cymru Group - 1

5. Formal contact with the Cabinet - In the same way as what was noted in option 1, there is room to tighten the formal contact with the Cabinet.

Ch - THE OPINION OF THE MEMBERS AT THE WORKSHOPS

THE ADVANTAGES OF OPTION 3	THE DISADVANTAGES OF OPTION 3
<ul style="list-style-type: none"> • "Fudge" - middle of the road between both options - works to some extent • Share the workload between two committees • Education and care scrutiny work in one Committee • Scrutiny Forum - an overview of matters across the Scrutiny Committees 	<ul style="list-style-type: none"> • Workload - Education and Care together is too much • The Scrutiny Forum prioritising differently to the wishes of members